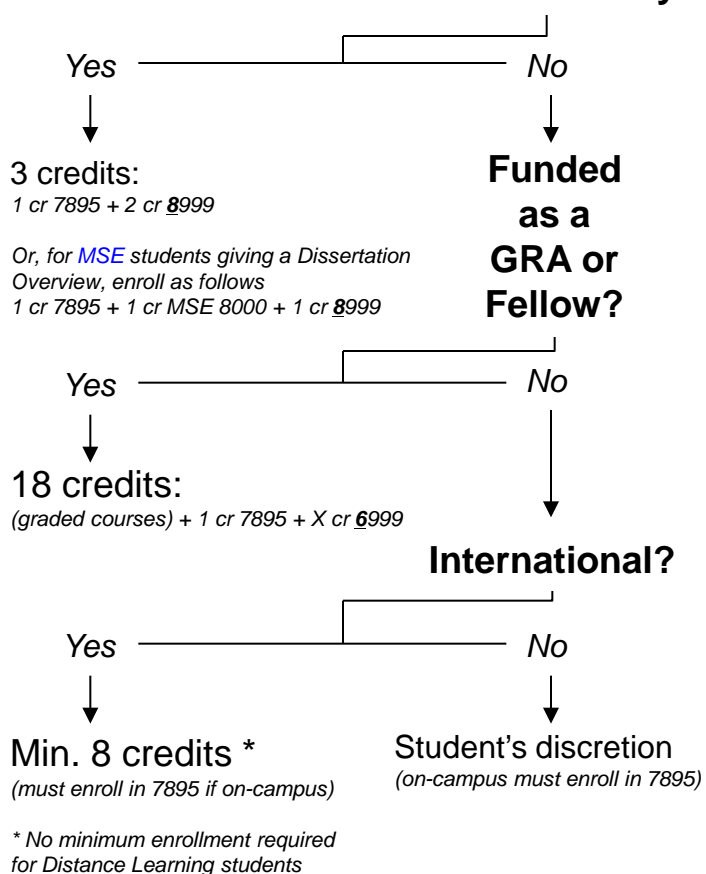


MSE & WE Grad Enrollment Guidelines

AU18 – SP19

Post-Candidacy?



Questions? Contact Mark Cooper,
cooper.73@osu.edu, 614-292-7280

Be aware of add/drop dates
and other fee-related deadlines!
See registrar.osu.edu/registration

Substitutions & Additions:

- Approval from your advisor is required to register for credits other than those described at left.
- Advisor's *prior* approval required if enrolling in more than the limits described at left.

BS/MS

Enroll in the *graduate* section of any courses intended to be double-counted in the BS and MS requirements.

- MSE—select the graduate section of any MSE 5000-level elective course.
- WE—select the WE 7000 version of the WE elective course, not the 4000 version.

Distance Learning (on-line)

No minimum enrollment; enroll as your schedule permits.
Minimum 3 graduate credits in term of graduation.

GE-ACE

There is no minimum enrollment other than that required by the ACE program.

External Fellowship (NSF, Fulbright, etc.)

The student is responsible to meet any minimum enrollment required by the funding source.

Internships

Please contact Mark Cooper.73 and Mei Wang.235 if you will be working on an internship at any time during AU18 through SP19.

Graduation—minimum enrollment

Minimum enrollment during term of graduation = 3 graduate credits. However, student must also ensure s/he is properly enrolled to meet funding minimums described at left.

Determining type of funding



Graduate Associate Appointment Document 2017-2018 Appointments Rev. 6/27/17

The Ohio State University is pleased to offer an opportunity while you are pursuing your graduate degree for you to gain valuable professional experience and to contribute in significant ways to the University's academic, research, and service missions. This document gives important information about your graduate associate (GA) appointment, but does not supersede applicable Graduate School policies, University rules, or federal and state laws, which change from time to time. Graduate students and graduate programs should consult the Graduate School Handbook, (see gradsch.osu.edu | Current Students | Graduate School Handbook) particularly Section IX, for Graduate School rules and policies pertaining to graduate students.

Student's Name: **Elvis Presley** Student's OSU ID#: _____
 Appointing Unit: **MSE (14680)** Student's Academic Unit: **MATSCEN**
 Faculty Contact: _____ Phone: _____
 E-mail: _____
 Admin Contact: **Mei Wang** Phone: **614-292-6790**
 E-mail: **wang.235@osu.edu**

Note: The University is required by Federal law to verify the citizenship and work authorization of all new appointees, and this appointment is contingent on such verification.

Appointment Title: Graduate Research Associate (GRA) GRA-GS Match Graduate Teaching Associate (GTA) Graduate Administrative Associate (GAA)

Enrollment Requirements	Autumn/Spring Semester
Graduate Associates (50% FTE)	8 hours
Graduate Associates (25% FTE)*	4 hours
Fellows or GRA-GS Match*	12 hours
Post-Candidacy Students	3 hours

* Department must obtain Graduate School approval for 25% GRA appointments and to use GRA-GS Match positions.

Note: For information on enrollment options and requirements, refer to the Graduate School. Graduate students departments may have program specific enrollment requirements.

Note: Graduate students for whom English is not the first language must certify their proficiency in spoken English involving direct student contact. Consult Section IX of the Graduate School Handbook.

Appointment Period: _____ to _____

NOTE: **GRADUATING** F



Graduate Fellowship Appointment Document 2017-2018 Appointments Rev. 6/27/17

The Ohio State University is pleased to offer an opportunity while you are pursuing your graduate degree for you to gain valuable professional experience and to contribute in significant ways to the university's academic, research, and service missions. This document gives important information about your Fellowship appointment, but does not supersede applicable Graduate School policies, university rules, or federal and state laws, which change from time to time. Graduate students and graduate programs should consult the Graduate School Handbook, (see gradsch.osu.edu | Current Students | Graduate School Handbook) particularly Section IX, for Graduate School rules and policies pertaining to graduate associates.

Student's Name: **Elvis Presley** Student's OSU ID#: _____
 Appointing Unit: **MSE (14680)** Student's Academic Unit: **MATSCEN**
 Faculty Contact: _____ Phone: _____
 E-mail: _____
 Admin Contact: **Mei Wang** Phone: **614-292-6790**
 E-mail: **wang.235@osu.edu**

Appointment Title: Department Graduate Fellow Graduate Supplemental Fellow Graduate External Supplemental Fellow

Enrollment Requirements	Autumn/Spring Semester	Summer Term
Fellows	12 hours	6 hours
Post-Candidacy Fellows	3 hours	3 hours

Note: For information on enrollment options and requirements, refer to the Graduate School.

Appointment Period: _____ to _____

Appointment date from _____ to _____

For funded students, your type of funding will be determined by the "Appointment Title" indicated on your most recent Graduate Appointment document (ex., GRA, GRA-GS Match, Fellow).